

CMRSB Minutes  
May 19, 2021

PRESENT:

MELISSA BRYANT  
THOMAS GANDY  
LEE MCDIVITT  
MARK RIGNEY  
PATSY BOYD

SOUTHERN COMMUNICATIONS DISTRICT  
INDUSTRY REPRESENTATIVE  
LAW ENFORCEMENT  
INDUSTRY REPRESENTATIVE  
AT LARGE

NOT PRESENT:

TANYA FELDER  
JENNIFER KNIGHT  
PAUL MOSLEY

TATE COUNTY, E-911 DIRECTOR  
CENTRAL COMMUNICATIONS DISTRICT  
MS ASSOCIATION OF SUPERVISORS

VISITORS:

EDWARD WIGGINS  
JOEL BOBO  
STEFANIE GRANT

ATTORNEY GENERAL'S OFFICE  
HORNE LLP  
HORNE LLP

The meeting was called to order by Melissa Bryant at 10:11 A.M. All quorum members were present via Zoom teleconference.

Board reviewed minutes of the April 21, 2021 meeting. A motion to accept the April 2021 minutes was made by Lee McDivitt and seconded by Patsy Boyd. The motion passed unanimously.

Joel Bobo presented Horne's financial reports for the month of April 2021. A total of \$105,950.17 in invoices and expenses were emailed and approved for payment. A motion to accept reports and pay April 2021 invoices, within limits, and expenses, was made by Mark Rigney seconded by Thomas Gandy. The motion passed unanimously. C-Spire is behind in their billing for the month of April 2021 (May invoice) and Stefanie Grant will contact Candace concerning status of the invoice.

**Attorney General's Office Report** – Edward Wiggins stated he has not received any prior year invoices, requested by the auditors, but to contact Tonya Bierman, Director of Accounting, at 601-359-3092. He also emailed the legal letter, requested by the auditors, to Joel Bobo. Melissa Bryant asked about the status of the Memorandum of Understanding and Stefanie Grant will send a follow-up email to Joshua Dixon concerning the status of the letter. Melissa Bryant asked for a motion, to the Board, to accept her signature on the MOU between CMRSB and the Office of Attorney General for providing legal services. A motion was made by Patsy Boyd and seconded by Thomas Gandy. The motion passed unanimously.

**Technical Committee** – Thomas Gandy, no report.

**Floor Items** –At the request of Melissa Bryant, Joel Bobo discussed the audit procedures in detail. The Scope of Procedures is listed on the website. It is cost prohibitive to hire an independent CPA firm to audit each carrier and most providers have a CPA firm performing testing while already working on an audit. The Board is to receive annual audit reports from the carriers at no cost to MS CMRS. Joel Bobo also presented a 3-month collections analysis, by carrier, to the Board for their review to determine which carriers are required to forward an annual audit report. Edward Wiggins (AG's office) suggested, and the Board agreed, a letter be sent to all carriers requesting an annual audit. Lee McDivitt asked for a motion to draft a compliance letter, with proper procedures and requirements, to be sent to all carriers. If carriers are out of compliance and request additional time, then a written request must be submitted to the Board for approval. The motion was seconded by Thomas Gandy. The letter will be approved by the Board.

LauraKatherine Tannehill resolved non-working links under the Rules/Laws section of the website. Edward Wiggins also stated his name is listed under the Board Members and it should be moved to Legal Counsel.

The outstanding checks for AT&T will be deposited once staff is back in the office which is scheduled for July 1, 2021.

Haddox Reid is in the final stages of performing an audit of fiscal years 2018 and 2019 and a draft is currently in Partner review. There was a death in the Partner's family and a draft should be forwarded to the Board by the June Board meeting.

Thomas Gandy and Mark Rigney will research MVNO (mobile virtual network operator) carriers and identify which ones operate in Mississippi and possibly carriers that are not paying fees to MS CMRS.

The next board meeting will be on June 23, 2021 at 10:00 A.M. via Zoom at the HORNE LLP office, 661 Sunnybrook Road, Suite 100, Ridgeland, MS 39157.

Being no further business, at 11:30 A.M., a motion to adjourn was made by Patsy Boyd and seconded by Lee McDivitt. The motion passed unanimously.