

CMRSB Minutes
February 21, 2024

PRESENT:

MELISSA BRYANT, PRESIDENT
THOMAS GANDY, VICE PRESIDENT
JENNIFER KNIGHT
TREBIA RODGERS
LEE MCDIVITT
MARK RIGNEY

SOUTHERN COMMUNICATIONS DISTRICT
INDUSTRY REPRESENTATIVE
CENTRAL COMMUNICATIONS DISTRICT
GRENADA COUNTY, E-911 DIRECTOR
LAW ENFORCEMENT
INDUSTRY REPRESENTATIVE

NOT PRESENT:

PATSY BOYD
PAUL MOSLEY

AT LARGE
MS ASSOCIATION OF SUPERVISORS

VISITORS:

KIANA FOSTER
JOEL BOBO
EMILY CARPENTER
STEFANIE GRANT

ATTORNEY GENERAL'S OFFICE
HORNE, LLP
HORNE, LLP
HORNE, LLP

The meeting was called to order by Melissa Bryant at 10:05A.M. All quorum members were present at HORNE, LLP and via Zoom teleconference.

The board reviewed the minutes of the December 20, 2023, meeting. A motion to accept the minutes was made by Jennifer Knight and seconded by Trebia Rodgers. The motion passed unanimously. There was no January meeting as there was no quorum.

Joel Bobo stated there are changes in the format of the monthly financials to mirror the structure of the audit 6.30.21. Joel Bobo presented HORNE's financial reports for the month of December 2023. A total of \$309,247.20 of invoices and expenses was emailed and approved for payment. A motion to accept reports and pay December 2023 invoices, within limits, and expenses, was made by Mark Rigney and seconded by Thomas Gandy. The motion passed unanimously.

Joel Bobo presented HORNE's financial reports for the month of January 2024. A total of \$327,912.79 of invoices and expenses was emailed and approved for payment. Melissa Bryant submitted a new expense report in the amount of \$225.12 for mileage expense and a request to void the previously submitted expense report of \$150.08. A motion to accept reports and pay January 2024 invoices, within limits, and expenses, was made by Mark Rigney and seconded by Jennifer Knight. The motion passed unanimously.

Attorney General's Office Report – no report.

Technical Committee – Melissa Bryant stated the Technical Committee met on January 31, 2024, and Thomas Gandy confirmed the committee met to discuss Cost Recovery Plans and invoices. Thomas Gandy on behalf of the Technical Committee made a motion to approve the Cspire Cost Recovery Plan including the adjustment of a \$200,000 non-recurring (one-time) fee for the year ending 12.31.24. The motion was seconded by Melissa Bryant. HORNE will change the monthly AP spreadsheet amount of Cspire Phase II, Max Recurring charges from \$329,606 to \$296,660.

Floor Items

Melissa Bryant stated the Board was contacted by Ginny Zirulnik with the Governor's office concerning the status of completion of PEER review packets for Patsy Boyd, Jennifer Knight, and Mark Rigney. Thomas Gandy requested a list of Board member term dates be added to the monthly meeting documents. Stefanie Grant will contact Ginny Zirulnik about a list of Board term dates. Melissa Bryant asked Kiana Foster (AG's office) to research when Ethics should be filed.

Judy Skinner with CSI Longwood contacted the Board concerning how to collect and remit 911 surcharges. Melissa Bryant requested Thomas Gandy compose a generic response for future requests. Thomas Gandy suggested the Technical Committee meet to discuss the Board's position on future requests concerning billing surcharges.

The Board is in receipt of the termination letter from Haddox Reid CPA firm for the 6.30.22 audit.

Kiana Foster (AG's office) reviewed the engagement letter from Harper, Rains CPA firm to prepare the 6.30.22 audit and suggested a timeline be added to the engagement letter. Joel Bobo requested a due date of February 21, 2024, be added to the engagement letter. A motion was made by Jennifer Knight to approve and sign the engagement letter for Harper, Rains, Knight & Company CPA firm to prepare the 6.30.22 audit. The motion was seconded by Mark Rigney. The motion passed unanimously.

Joel Bobo discussed the draft audit from Harper Rains CPA firm for the 6.30.22 audit. He will contact Joey Fletcher at Harper Rains CPA firm to discuss exposure to the investment accounts. Melissa Bryant suggested HORNE review the investment accounts before annual renewals.

Joel Bobo presented the HORNE engagement letter for the year ending 12.31.24 and the Board will review and discuss at the March Board meeting. Kiana Foster (AG's office) will review and discuss at the March Board meeting.

Melissa Bryant stated the Board met on Saturday, January 13, 2024, to discuss revisions to the Rules and Regulations at the office of HORNE, LLP. A motion to accept the revised Rules and Regulations was made by Jennifer Knight and seconded by Trebia Rodgers. The motion passed unanimously. Stefanie Grant will email the revised Rules and Regulations to Kiana Foster (AG's office) for approval.

Joel Bobo stated Regions Bank sent account access renewal information and an Investment Policy Statement for signature. Stefanie Grant will contact Gary Morgan at Regions Bank to request their attendance at the March Board meeting to discuss the Investment Policy Statement and investment account.

The next board meeting will be on Wednesday, March 27, 2024, at 10:00 A.M. at the office of HORNE LLP, 661 Sunnybrook Road, Suite 100, Ridgeland, MS 39157. The in-person meeting will be at the discretion of each Board member but the option to meet via Zoom will also be available.

Being no further business, at 11:15A.M., the meeting was adjourned.